



## Camp Woodie Archery Specialist Job Description

**Position:** Seasonal Archery Specialist  
**Reports to:** Camp Woodie Specialist coordinator  
**Location:** South Carolina Waterfowl Association:  
Camp Woodie  
8444 Old River Road  
Pinewood, SC 29125

**Approximate Dates of Employment:** May 23-August 13, 2022

**Salary Range:** \$300-\$375 per week, including room and board

Archery Specialists at Camp Woodie oversee all Archery activities and are the secondary caregivers for our campers. They are responsible for planning, teaching, coordinating, and carrying out our archery activities, as well as guiding campers in their personal and spiritual growth and daily living skills.

### **Major Responsibilities:**

- Maintain high standards of safety and health in all activities for campers.
- Daily inventory of all bows and arrows.
- Collecting broken arrows and giving them to specialist coordinator
- Teaching campers the parts of the bow and arrow.
- Training campers on how to properly aim and shoot at the targets.
- Taking groups through our 3D archery trail.
- Upkeep of 3D archery trail.
- Training campers on how to properly enter and exit deer stands.
- Training campers on proper use of safety equipment while using deer stands.
- Ensuring that the Counselors-In-Leadership-Training assigned to the archery activities receive meaningful and relevant experiences.
- Be a positive role model to campers and staff in all aspects of their work - set a good example to campers and other staff in regards to general camp procedures and practices.
- Participate as a member of the camp staff team to deliver and supervise evening programs, special events, overnights, and other all-camp activities and camp functions.
- Provide outstanding and consistent customer service to all camp guests.
- Attend staff meetings and training.
- Responsible for strict adherence to policies and procedures related to safety and other regulations.
- All other duties as assigned by the Camp Leadership Team.

### **Qualifications:**

- Preferably 21 years old with high school diploma or equivalent.
- Must become certified in First Aid/CPR before the summer session begins (may be provided).
- Requires successful completion of Fishing Instructor Training.
- Successful participation in & completion of staff trainings prior to beginning camp.
- Able to observe camper behaviors and assess its appropriateness and apply appropriate management techniques, as well as enforce appropriate safety and emergency procedures to the situation.



- Must be able to assist campers in the event of an emergency (fire, evacuation, illness, or injury).
- Proven ability to deal effectively with people at all levels of responsibility; strong interpersonal skills; possess high degree of integrity.
- Ability to take initiative, be flexible, use sound judgment, and work harmoniously with others.
- Ability to lead, plan, organize, and implement program activities.
- Proven skills in communication, organization, and human relations.
- Willingness to work with diverse populations.
- Capability to recognize emergency situations and apply appropriate safety and emergency procedures.
- Exemplify the values of “Caring, Honesty, Respect, Responsibility & Faith”.

### **Physical Aspects Of The Job:**

- Lead and participate in recreational activities which may include running, throwing, kicking & shooting.
- Visual and auditory ability to identify and respond to environmental and other hazards related to weather and program activities.
- Physical ability to respond to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of staff.
- Endurance including: prolonged standing, some bending, stooping, walking long distances, hiking, climbing, and stretching: requires eye-hand coordination and manual dexterity to manipulate outdoor equipment and camp activities; requires normal range of hearing and eyesight to record, camp setting and work irregular hours with limited or simple equipment and facilities; and with daily exposure to the sun, heat, insect and animals.

### South Carolina Waterfowl Association Job Description

This job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job.

### **How to Apply:**

Please complete an online job application: Apply Directly on our website

<https://www.ultracamp.com/info/sessiondetail.aspx?idCamp=612&campCode=cwd&idSession=287041>

Once you create your account choose make a reservation and select Staff Application.

or contact:

TJ Morgan

Director - Camp Woodie

Campwoodie@scwa.org

(803)452-6001-O (803)825-7970-C