

Camp Leopold Conservation Education Program

South Carolina Waterfowl Association Wildlife Education Center

9833 Old River Road Pinewood, SC 29125

Phone: (803) 305 - 8927

Fax: (803) 452 - 6032

campleopold@scwa.org

www.wildlifeedcenter.org/camp-leopold/



Thank you for your interest in registering your school for a Camp Leopold Field Trip! This registration packet contains information about Camp Leopold (Pages 1-2), a registration timeline (Page 3), sample schedules (Page 4-5), directions to our facilities (Page 6), medial/emergency policy information (Page 7), and finally our registration packet (Page 8-10).

Please read through this packet, and then detach and fill out pages 8-10 before sending them to the Camp Leopold Director.

Camp Leopold at a Glance



Mission

To create an ecologically literate citizenry by heightening student awareness of the natural world, fine-tuning the skills necessary to read the landscape, and instilling a love, respect, and admiration for the land so that each individual might develop a personal land ethic.

Background

Camp Leopold is a part of the South Carolina Waterfowl Association, a 501(c)3 non-profit organization whose mission is to enhance and perpetuate South Carolina's wildlife heritage through education and waterfowl habitat conservation.

The Wildlife Education Center

Camp Leopold is operated at The Wildlife Education Center (WEC) just outside of Rimini, SC. The WEC sits in the middle of over 1,200 acres of waterfowl impoundments, wetlands, fields, and mixed forest habitats which all provide their own unique classroom for students to experience our curriculum. Accommodating groups of up to 180 students, participants in multi-day trips to Camp Leopold stay in 3 beautiful, rustic log cabins just adjacent to the 30-acre Bullington Pond. In addition to lodging, the WEC offers a 4,000 square foot pavilion, a basketball court, GaGa Ball pit, a dock, a sand volleyball court, and an open soccer field. Breakfast, lunch, and dinner are served in the newly constructed Boyd Dining Hall.

Staff

The Camp Leopold Staff consists of the Director and multiple Environmental Educators. All staff hold or are working toward college degrees in natural resource conservation and/or environmental education. Each member of our staff is CPR and First-Aid Certified. All staff are responsible for taking students through morning, afternoon, and evening classes during their visit. These classes are selected by the teacher during the registration process. Student groups are coordinated by the teacher and usually average around 20 students.

School Staff & Chaperone Involvement

Camp Leopold requires that each school have at least one teacher on-site for the duration of the trip. While class instruction is the responsibility of Camp Leopold staff, supervision of the students is the responsibility of all teachers, administration, and adult chaperones. This includes during classes, mealtimes, overnight, and during free time. While we are flexible on the number of chaperones your school wishes to bring, adequate student supervision allows all program participants a more enjoyable and memorable field trip! Our recommended ratios for supervision are as follows:

Overnight Trips: 1-2 chaperones per 10 students

Day Trips: 1 chaperone per 10 students

Education & Our Classes

Classes at Camp Leopold are designed to be hands-on and activity based. This approach allows students to develop new skills and reinforce their classroom knowledge through experiential learning. Our classes meet both state and national education standards, and cover all core subject areas including: science, math, history, and even physical education. We encourage all attending schools to fully participate in each class and activity. A list of offered classes can be found on page 10 of this document, as well as on our website (www.wildlifeedcenter.org/camp-leopold/).

The Gift Shop

We have a small gift shop located in the Chace Lodge that we open during each program. Common items sold are T-shirts, water bottles, lanyards, etc. All items range from \$1-\$15.

Camp Leopold Pre-Trip Timeline

1-2 Weeks After Reservation is Made

- The primary contact listed on the reservation packet will receive an email confirming the requested dates and receipt of initial paperwork (found on p. 10 in this packet). A 10% deposit is required in addition to this reservation form to officially guarantee dates.

2 Months (60 Days) Prior to Trip

- Send Camp Leopold a copy of certificate of school liability insurance.
- Send Permission & Medical Information forms home with students to be completed by parents/guardians. These forms can be found on our website under the “Parent Handbook/Permission Forms” tab

1-2 Weeks in Advance

- Final Student Numbers are due 2 weeks prior to the trip dates. This number is what will be used for food, staffing, and lodging.
- Inform Director of any special needs (dietary, allergies, etc.) that we will need to accommodate. We can only accommodate special needs we are informed of.
- Be sure to let the Director know of any last-minute changes and/or concerns.
- If on a 2-day or 3-day trip, remind students that they will be away from home and living with other students and adults in a cabin for several days. Other school groups may be attending during the same dates, and we at Camp Leopold want all interactions (typically at mealtime and free time) between attending schools to be positive!
- Final payment (made out to Camp Leopold) is due upon arrival.
- Camp Leopold Director will send an email with final tentative schedule and directions to facility.

Arrival Date at Camp Leopold

- Please bring Permission & Medical History Forms to be handed in upon arrival. Please keep in mind to have copies made if your school needs access to this information while on-site.
- Have fun and enjoy your Camp Leopold experience!

Sample Schedules

1-Day Program Sample Schedule

<p>8:45 - Arrival</p> <p>8:45 – 9:30 – Orientation and Bathroom Break</p> <p>9:30 – 10:45 – Activity 1</p> <p>10:45 – 12:00 – Activity 2</p> <p>12:00 – 1:00 – Lunch and Gift Shop</p> <p>1:00 – 2:15 – Activity 3</p> <p>2:15 – 2:45 - Gift Shop and Surveys</p> <p>2:45 - Departure</p>

2-Day Program Sample Schedule

<u>DAY ONE</u>	<u>DAY TWO</u>
9:30 – Arrival	8:00 – 8:30 – Pack Up/Camp Love
9:30 – 10:00 – Unpack	8:30 – 9:00 – Breakfast
10:00 – 10:30 – Orientation	9:00 – 10:00 – Activity 5
10:30 – 11:45 – Activity 1	10:00 – 11:00 – Trail Camera Review
11:45 – 12:30 – Trail Camera Set Up	11:00 – 12:00 – Jeopardy
12:30 – 1:00 – Lunch	12:00 – 12:30 – Lunch
1:00 – 2:00 – Activity 2	12:30 – 1:00 – Surveys, Group Pictures, Gift Shop
2:00 – 3:00 – Activity 3	1:00 - Departure
3:00 – 3:30 – Snack and Gift Shop	
3:30 – 4:30 – Activity 4	
4:30 – 6:00 – Free Time	
6:00 – 6:30 – Prepare for Evening Classes	
6:30 – 7:00 – Dinner	
7:00 – 8:00 – Campfire	
8:00 – 9:00 – Evening Class 1	
9:15 – Cabins for the Night	

3-Day Program Sample Schedule

<u>DAY ONE</u>	<u>DAY TWO</u>	<u>DAY THREE</u>
10:30 - Arrival	8:00 – 8:30 - Breakfast	8:00 – 8:30 - Breakfast
10:30 – 11:00 - Unpack	8:30 – 8:45 - Prepare for classes	8:30 – 9:30 - Jeopardy
11:00 – 11:15 - Orientation	8:45 – 9:45 - Activity 4	9:30 – 10:30 - Camp Love/Pack
11:15 – 11:45 - Lunch	9:45 – 10:45 - Activity 5	Buses
11:45 – 12:45 - Activity 1	10:45 – 11:45 - Free Time	10:30 – 11:30 - Activity 8
12:45 – 1:45 - Trail Camera Prep	11:45 – 12:15 - Lunch	11:30- 12:30 - Activity 9
1:45 – 2:45 - Activity 2	12:15 – 1:15 - Activity 6	12:30 – 1:15 - Lunch
2:45 – 3:15 – Snack/Gift Shop	1:15 – 2:00 - Nature	1:15 - Departure
3:15 – 4:00 - Activity 3	Journal/Reflection	
4:00 – 5:00 - Free time	2:00 – 3:00 – Snack/Gift Shop	
5:00 – 5:45 - Dinner	3:00 – 4:00 - Activity 7	
5:45 – 6:00 - Prepare for Night	4:00 – 5:00 - Free time	
Classes	5:00 – 5:45 - Dinner	
6:00 – 7:15 - Night Activity 1	5:45 – 6:00 - Prepare for Night Classes	
7:15 – 8:30 - Night Activity 2	6:00 – 7:15 - Night Activity 3	
	7:15 – 8:30 - Night Activity 4	

PLEASE NOTE: These schedules are flexible. The Camp Leopold Director will communicate with school personnel to confirm all arrival/departure times. School personnel will be notified should the arrival or departure time need to be adjusted.

Activities and duration may change based on arrival/departure times and the weather.

Directions to the Wildlife Education Center

The physical address of Camp Leopold is as follows:

8444 Old River Road, Pinewood, SC 29125

Please Note: Due to the flooding that occurred in October of 2015, there is a bridge that is out on Old River Road between our main SCWA office and our Wildlife Education Center. As a result, some GPS directions will be inaccurate, especially if you are coming from the Columbia/Upstate area. Below are written directions to assist finding our facilities.

I-77, I-26 & I-20 traveling South or East

I-26 traveling through Columbia turn North onto I-77

I-20 traveling through Columbia turn South onto I-77

From I-77 in Columbia turn at exit #9 onto Hwy 378/76 east (Garner's Ferry Road) toward Sumter. Follow 378/76 about 25 miles to Highway 261 and turn right. Follow 261 for approximately 12 miles and turn right onto Mill Creek Road. Follow Mill Creek Road for approximately 9 miles and cross the railroad tracks in Rimini, take the left fork onto Governor Richardson Road. Travel 5.6 miles and turn right onto St. Philip Church UME Road. Travel 2.5 miles on St. Phillips Church Road to Old River Road and turn right. Travel 3.1 miles on Old River Road and turn right at large SCWA Wildlife Education Center sign right at the large wooden and iron gates – there is a sign adjacent to them that reads "Marshall Collins Gateway."

I-95 traveling South

Exit I-95 at milepost 115 (Highway 301) and go West (right). Follow 301 to the second traffic light in the town of Summerton. Continue straight through Summerton for 4.5 miles and turn left onto St. Phillips Church Road. Travel 2.5 miles on St. Phillips Church Road to Old River Road and turn right. Travel 3.1 miles on Old River Road and turn right at large SCWA Wildlife Education Center sign right at the large wooden and iron gates – there is a sign adjacent to them that reads "Marshall Collins Gateway."

I-95 traveling North

Exit I-95 at milepost 108. Turn left on Buff Road and travel 0.8 miles to Church Street (Hwy 15/301). Turn right on Church Street and travel 0.7 miles to traffic light. Turn left on Larry King Road (Gov. Richardson Road) and travel 4.5 miles. Then turn left onto St. Phillips Church Road. Travel 2.5 miles on St Phillips Church Road to Old River Road and turn right. Travel 3.1 miles on Old River Road and turn right at large SCWA Wildlife Education Center sign Old River Road and turn right at the large wooden and iron gates – there is a sign adjacent to them that reads "Marshall Collins Gateway."

Medical Information/Permission Forms

A Medical Information Form, Field Trip Permission Form, and Photo Release can be found on our website in the Parent Handbook (under the “Forms & Policies” tab). Please print and send these home with your students 2 months in advance of your scheduled field trip. In addition to these forms, the Parent Handbook contains useful information on what children should pack/leave at home, sample schedules, etc.

The medical forms for each attendee should be sent to Camp Leopold 2 weeks prior to the event date. Camp Leopold prefers these to be sent via email but will accept a fax.

Please Note: We cannot accept any child with an incomplete medical form or permission form.

First Aid, Medications, and Emergency Procedures

All Camp Leopold Staff is trained and certified both in First Aid and CPR. We maintain a First Aid Kit in each lodge for basic first aid, and an AED is located in the Chase Lodge. For incidents requiring care beyond basic first aid, the closest hospital is McLeod Health Clarendon Hospital in Manning, SC (about a 25-minute drive from Camp Leopold). Emergency Services (Police, Fire, EMT) have been briefed on how to reach our location. Our staff is instructed on how to handle severe weather including thunderstorms, tornadoes, etc. An emergency Action Plan is in each cabin near the chaperone’s bed.

All medication will be administered to students by school staff, or by an individual that has been chosen by the school to do so.

Personal Articles Policy

Please have parents of students refer to the Parent Handbook (located on the website) for information on what to send (and what not to send) with their child. Students are permitted to bring their own sports equipment for free time, but Camp Leopold is not responsible for lost, stolen, or damaged equipment. No firearms or weapons of any kind are ever permitted. Students and school staff are not permitted to bring animals to camp. School staff arriving in vehicles will park in designated parking areas and designate one vehicle as an emergency vehicle (in addition to Camp Leopold emergency vehicles).

Field Trip Reservation Packet

South Carolina Waterfowl Association
Camp Leopold School Year Program
Wildlife Education Center
9833 Old River Road Pinewood, SC 29125

Phone: 803-452-6001
Cell: 803-305-8927
Fax: 803-452-6032
E-mail: campleopold@scwa.org

Please remove this section from the rest of the packet. This form is used to officially schedule the date(s) of your school's session at Camp Leopold and will allow us to prepare for your field trip! Please read and fill in the blanks following the bold print. All information is provided on the website www.wildlifedcenter.org/camp-leopold/ (Prices, Classes & Activities, Parent Handbooks, Medical & Permission Forms, Etc.) A 10% deposit must be submitted with this form to officially secure your reservation. This form can be e-mailed, faxed, or mailed to the Camp Leopold Director (see above information).

Please select your desired trip type: ___ 1-Day ___ 2-Day ___ 3-Day

Dates of Trip: _____ to _____

Name of School: _____

Your Name: _____ **Position:** _____

School Phone: _____ **Cell Phone:** _____

Email: _____

Student Grade Level(s): _____

Estimated arrival time: _____ **Day:** _____

Estimated departure time: _____ **Day:** _____

Will you be arriving by bus? If no, how? _____

If your bus drivers need lodging and/or meals, these must be booked in advance.

Do you need bus driver lodging? If so; how many? ___ If yes, their cost will be the same as the chaperones.

Estimated Number of Students:

Minimum: _____ Maximum: _____

Minimum Number of Chaperones: _____

Minimum Number of Educators: _____

- Price list for 1-Day Program - \$40 per student, \$20 per chaperone, educators free
- Price list for 2-Day program - \$110 per student, \$55 per chaperone, educators free
- Price list for 3-Day Program - \$160 per student, \$80 per chaperone, educators free

Please be as accurate as possible; the minimum amount billed will reflect the numbers above

Class Options

Camp Leopold prefers to have no more than 20 students per lesson group but will accommodate lesson groups of up to 25 students.

Each group must have at least 1 but no more than 4 chaperons per group.

Based on the above information, my students will be divided into _____ groups.

Daytime Classes:

For 1-Day Programs, please check 3 choices. For 2-Day Programs, please check 5 choices. For 3-Day Programs, please check 9 choices.

- | | |
|--|---|
| <input type="radio"/> Scavenger Hunt | <input type="radio"/> Their Blood Runs Cold |
| <input type="radio"/> Wonderful Wetlands | <input type="radio"/> Field Chemistry |
| <input type="radio"/> Canoe Trip | <input type="radio"/> Human Impact at Camp Leopold |
| <input type="radio"/> Waterfowl Adventure | <input type="radio"/> Track Casting |
| <input type="radio"/> Creatures of the Woods | <input type="radio"/> Forest Ecology |
| <input type="radio"/> The Scarecrow and the Plow | <input type="radio"/> Birding 101 |
| <input type="radio"/> Team Challenge | <input type="radio"/> A Look into the Wild World: Trail Cameras |
| <input type="radio"/> Spineless Wonders | <input type="radio"/> Batty for Bats Introduction (Part 1/2) |
| | <input type="radio"/> Dual Ziplines |

Evening Classes:

Not applicable for 1-Day Programs. For 2-Day Programs, please check 2 choices. For 3-Day Programs, please check 4 choices.

- | | |
|--|--|
| <input type="radio"/> Environmental Hearing | <input type="radio"/> Spineless Wonders at Night |
| <input type="radio"/> Night Walk, The Final Frontier | <input type="radio"/> Their Blood Runs Cold at Night |
| <input type="radio"/> Campfire | <input type="radio"/> Human Impact at Night |
| <input type="radio"/> Celestial Navigation | <input type="radio"/> Batty for Bats Activity (Part 2/2) |

For in-depth descriptions of our classes and the education standards they met, please visit our website, www.wildlifedcenter.org under the "Camp Leopold" tab.

Terms of Agreement

1. Our school _____ (School's Name) will be attending a ____ Day Program at Camp Leopold.
2. Our school has chosen to attend _____ (session date(s)).

Please Note: A 10% nonrefundable deposit is required with the submission of this form to officially book your school's date. A session cannot be guaranteed without this completed form and a deposit.

We agree...

- To respect Camp Leopold facilities.
- To drive and park our vehicles in designated areas only.
- To have at least one representative of the school onsite at all times.
- To have one or more adult leaders supervise the students at all times. At least one adult over 21 must stay in each sleeping area to supervise the students.
- To comply with the zero-tolerance policy for drugs, alcohol, and tobacco use or possession on Camp Leopold Property.
- To send a copy of each student's medical forms to the Camp Director 2 weeks prior to the event date.

We understand that...

- Camp Leopold must receive a final and guaranteed number of students, chaperons, and educators in writing from the schools 2 weeks prior to the trip. This number will be used to prepare food, lodging, and staffing for your trip. Our group understands and agrees that the final bill will be the larger of the following: minimum student/chaperones numbers or the actual number of students/chaperones who will attend the trip.
- Our balance will be due 2 weeks prior to arrival at Camp Leopold. I understand my invoice will be received via email after the submission of this document
- We understand our account is subject to a 6% finance charge if our balance is not paid within 30 days following the trip.
- If a school group cancels within 30 days prior to the experience the school will be responsible for 70% of the total contracted minimum number for said trip.

Educators' Signature: _____ Date: _____

Administrators' Signature: _____ Date: _____

This is a legally binding contract.

Thank you for registering with Camp Leopold! Please feel free to contact the Camp Leopold Director with any questions or concerns.

Kindly,

Abby Zabrodsky
Camp Leopold Director of Operations
E-mail: campleopold@scwa.org

Cell: 803-305-8927
Fax: 803-452-6032