



## **Camp Leopold Conservation Education Program**

**South Carolina Waterfowl Association Wildlife Education Center**

**9833 Old River Road**

**Pinewood, SC 29125**

**Phone: (803) 825 – 7970**

**Fax: (803) 452 – 6032**

**[campleopold@scwa.org](mailto:campleopold@scwa.org)**

**[www.wildlifeeducationcenter.org/camp-leopold/](http://www.wildlifeeducationcenter.org/camp-leopold/)**

### **Mission**

To create an ecologically literate citizenry by heightening student awareness of the natural world, fine-tuning the skills necessary to read the landscape, and instilling a love, respect, and admiration for the land so that each individual might develop a personal land ethic.

### **Background**

Camp Leopold is a part of the South Carolina Waterfowl Association, a 501(c)3 non-profit organization whose mission is to enhance and perpetuate South Carolina's wildlife heritage through education and waterfowl habitat conservation.

### **The Wildlife Education Center**

Camp Leopold is operated at The Wildlife Education Center (WEC) just outside of Rimini, SC. The WEC sits in the middle of 568 acres of waterfowl impoundments, wetlands, fields, and mixed forest habitats which all provide their own unique classroom for students to experience our curriculum. Accommodating groups of up to 120 people (including adult chaperones and teachers), participants in multi-day trips to Camp Leopold stay in 3 beautiful, rustic log cabins just adjacent to the 30 acre Bullington Pond. In addition to lodging, the WEC offers a 4,000 square foot pavilion, a basketball court, GaGa Ball pit, a dock, a sand volleyball court, and an open soccer field. Breakfast, lunch, and dinner are served in the Chace Lodge.

## **Staff**

The Camp Leopold Staff consists of the Director and multiple Environmental Educators. All staff hold or are working toward college degrees in natural resource conservation and/or environmental education. Each member of our staff is CPR and First-Aid Certified.

All staff are responsible for taking students through morning, afternoon, and evening classes during their visit. These classes are selected by the teacher during the registration process. Student groups are coordinated by the teacher and usually average around 20 students.

## **School Staff & Chaperone Involvement**

Camp Leopold requires that each school have at least one teacher on-site for the duration of the trip. While class instruction is the responsibility of Camp Leopold staff, supervision of the students is the responsibility of all teachers, administration and adult chaperones. This includes during classes, meal times, overnight, and during free time. Adequate student supervision allows all program participants a more enjoyable and memorable field trip! Our recommended ratios for supervision are as follows:

Overnight Trips: 1-2 chaperones per 10 students

Day Trips: 1 chaperone per 10 students

We are flexible on the number of chaperones your school wishes to bring.

## **Education & Our Classes**

Classes at Camp Leopold are designed to be hands-on and activity-based. This approach allows students to build upon what they have learned in the classroom through experiential learning. Our classes meet both state and national education standards, and cover all core subject areas including science, math, history, and even physical education. We encourage all attending schools to fully participate in each class and activity. A list of each class can be found on page 10 of this document, as well as on our website.

## **The Gift Shop**

We have a small gift shop located in the Chace Lodge that we open at the end of each program.

All items range from \$1-\$15.

## Camp Leopold Pre-Trip Timeline

### 1-2 Weeks After Your Reservation is Made

- The primary contact listed on the reservation packet will receive an email confirming the requested dates and receipt of initial paperwork (found on p. 10 in this packet). A 10% deposit is required in addition to this reservation form to officially guarantee dates

### 2 Months (60 Days) Prior to Trip

- Please send a copy of certificate of school liability insurance
- Send Permission & Medical Information forms home with students to be completed by parents/guardians. These forms can be found on our website under the Parent Handbook/Permission Forms tab

### 1-2 Weeks in Advance

- Final Student Numbers are due 2 weeks prior to the trip dates. This number is what will be used for food, staffing, and lodging.
- Camp Leopold Director will send an email with final tentative schedule and directions to facility.
- Inform Director of any special needs (dietary, allergies, etc.) that we will need to accommodate. We can only accommodate special needs we are informed of.
- Be sure to let the Director know of any last minute changes and/or concerns
- If on a 2 day or 2.5 day trip, remind students that they will be away from home and living with other students and adults in a cabin for several days. Other school groups may be attending during the same dates, and we at Camp Leopold want all interactions (typically at meal time and free time) between attending schools to be positive!
- Final payment (made out to Camp Leopold) is due upon arrival.

### Arrival at Camp Leopold

- Please bring Permission & Medical History Forms to be handed in upon arrival. Please keep in mind to have copies made if your school needs access to this information while on-site
- Have fun!

## Sample Schedules

### 1 Day Program Sample Schedule

- 8:45 - Arrival
- 8:45 – 9:30 – Orientation and Bathroom Break
- 9:30 – 10:45 – Activity 1
- 10:45 – 12:00 – Activity 2
- 12:00 – 1:00 – Lunch and Gift Shop
- 1:00 – 2:15 – Activity 3
- 2:15 – 2:45 Gift Shop and Surveys
- 2:45 Departure

### 2 Day Program Sample Schedule

<b>DAY ONE</b>	<b>DAY TWO</b>
9:30 - Arrival	8:00 – 8:30 – Pack Up
9:30 – 10:00 - Unpack	8:30 – 9:00 – Breakfast
10:00 – 10:30 - Orientation	9:00 – 10:00 – Activity 5
10:30 – 11:45 – Activity 1	10:00 – 11:00 – Trail Camera Review
11:45 – 12:30 – Trail Camera Set Up	11:00 – 12:00 – Jeopardy
12:30 – 1:00 - Lunch	12:00 – 12:30 – Lunch
1:00 – 2:15 – Activity 2	12:30 – 1:00 Surveys, Group Pictures, Gift Shop
2:15 – 3:00 – Activity 3	1:00 – Departure
3:00 – 3:30 – Snack and Gift Shop	
3:30 – 4:45 – Activity 4	
4:45 – 6:00 – Free Time	
6:00 – 6:30 – Prepare for Evening Classes	
6:30 – 7:00 Dinner	
7:00 – 8:00 Campfire	
8:15 – 9:00 Evening Class 1	

## 2.5 Day Program Sample Schedule

<u>Day One</u>	<u>Day Two</u>	<u>Day Three</u>
10:30 Arrival	8:00 – 8:30 Breakfast	8:00 – 8:30 Breakfast
10:30 – 11:00 Unpack	8:30 – 8:45 Prepare for classes	8:30 – 9:30 Jeopardy
11:00 – 11:15 Orientation	8:45 – 9:45 Activity 4	9:30 – 10:30 Camp Love/Pack Buses
11:15 – 11:45 Lunch	9:45 – 10:45 Activity 5	10:30 – 11:30 Activity 8
11:45 – 12:45 Activity 1	10:45 – 11:45 Free Time	11:30- 12:30 Activity 9
12:45 – 1:45 Trail Camera Set-up	11:45 – 12:15 Lunch	12:30 – 1:15 Lunch
1:45 – 2:45 Activity 2	12:15 – 1:15 Activity 6	1:15 Departure
2:45 – 3:15 Snack and Gift Shop	1:15 – 2:00 Nature Journal/Reflection	
3:15 – 4:00 Activity 3	2:00 – 3:00 Snack and Gift Shop	
4:00 – 5:00 Free time	3:00 – 4:00 Activity 7	
5:00 – 5:45 Dinner	4:00 – 5:00 Free time	
5:45 – 6:00 Prepare for Night Classes	5:00 – 5:45 Dinner	
6:00 – 7:15 Night Activity 1	5:45 – 6:00 Prepare for Night Classes	
7:15 – 8:30 Night Activity 2	6:00 – 7:15 Night Activity 3	
	7:15 – 8:30 Night Activity 4	

PLEASE NOTE THAT THESE SCHEDULES ARE FLEXIBLE. THE CAMP LEOPOLD DIRECTOR WILL COMMUNICATE WITH SCHOOL PERSONNEL TO CONFIRM ALL ARRIVAL/DEPARTURE TIMES. SCHOOL PERSONNEL WILL BE NOTIFIED SHOULD THE ARRIVAL OR DEPARTURE TIME NEED TO BE ADJUSTED.

BASED ON ARRIVAL/DEPARTURE TIMES AND THE WEATHER, ACTIVITIES AND DURATION MAY CHANGE.

## Directions to the Wildlife Education Center

**Due to the flooding that occurred in October of 2015, there are several bridges and roads leading to the Wildlife Education Center (WEC) that are still washed out. As a result, please use the following directions to reach the WEC. Please DO NOT USE GPS. Your device can be used to get you within about 10 miles, but will not sync with our address.**

### **I-77, I-26 & I-20 traveling South or East**

I-26 traveling through Columbia turn North onto I-77

I-20 traveling through Columbia turn South onto I-77

From I-77 in Columbia turn at exit #9 onto Hwy 378/76 east (Garner's Ferry Road) toward Sumter. Follow 378/76 about 25 miles to Highway 261 and turn right. Follow 261 for approximately 12 miles and turn right onto Mill Creek Road. Follow Mill Creek Road for approximately 9 miles and cross the railroad tracks in Rimini, take the left fork onto Governor Richardson road. Travel 5.6 miles and turn right onto St. Philip Church UME road. Travel 2.5 miles on St. Phillips Church Road to Old River Road and turn right. Travel 3.1 miles on Old River Road and turn right at large SCWA Wildlife Education Center sign onto Kinnette Trail (gravel road) and travel 0.2 miles. Turn right at the large wooden and iron gates – there is a sign adjacent to them that reads "Marshall Collins Gateway.

**I-95 traveling South** – Exit I-95 at milepost 115 (Highway 301) and go West (right). Follow 301 to the second traffic light in the town of Summerton. Continue straight through Summerton for 4.5 miles and turn left onto St. Phillips Church Road. Travel 2.5 miles on St. Phillips Church Road to Old River Road and turn right. Travel 3.1 miles on Old River Road and turn right at large SCWA Wildlife Education Center sign onto Kinnette Trail (gravel road) and travel 0.2 miles. Turn right at the large SCWA Wildlife Education Center sign and travel 0.2 miles. The gravel road will dead end at Bullington Pond. Turn right and travel 0.2 miles to Chace Lodge.

**I-95 traveling North** – Exit I-95 at milepost 108. Turn left on Buff Road and travel 0.8 miles to Church Street (Hwy 15/301). Turn right on Church street and travel 0.7 miles to traffic light. Turn left on Larry King Road (Gov. Richardson Road) and travel 4.5 miles. Then turn left onto St. Phillips Church Road. Travel 2.5 miles on St Phillips Church Road to Old River Road and turn right. Travel 3.1 miles on Old River Road and turn right at large SCWA Wildlife Education Center sign onto Kinnette Trail (gravel road) and travel 0.2 miles. Turn right at the large SCWA Wildlife Education Center sign and travel 0.2 miles. The gravel road will dead end at Bullington Pond. Turn right and travel 0.2 miles to Chace Lodge.

## **Medical Information/Permission Forms**

A Medical Information Form, Field Trip Permission Form, and Photo Release can be found on the website in the Parent Handbook (left side menu of the Camp Leopold home page). Please print and send these home with your students 2 months in advance of your scheduled field trip. In addition to these forms, the Parent Handbook contains useful information on what children should pack/leave at home, sample schedules, etc.

We cannot accept any child with an incomplete medical form or permission form.

The medical forms for each attendee should be sent to Camp Leopold 2 weeks prior to the event date. Camp Leopold prefers these to be sent with email, but will accept a fax.

### **First Aid, Medications, and Emergency Procedures**

All Camp Leopold Staff have been trained and certified both in First Aid and CPR. We maintain a First Aid Kit in each lodge for basic first aid, and have an AED in the Chase Lodge as well. Emergency Services (Police, Fire, EMT) have been briefed on how to reach our location. For incidents requiring care beyond basic first aid, the closest hospital is McLeod Health Clarendon Hospital in Manning, SC (about a 15-minute drive from Camp Leopold). Our staff has also been briefed on how to handle severe weather including thunderstorms, tornadoes, etc. An emergency Action Plan is located in each cabin near the chaperone's bed.

All medication will be administered to students by school staff, or by an individual that has been chosen by the school to do so.

### **Personal Articles Policy**

Please have parents of students refer to the Parent Handbook (located on the website) for information on what to send (and what not to send) with their child. Students are permitted to bring their own sports equipment for free time, but Camp Leopold is not responsible for lost, stolen, or damaged equipment. No firearms or weapons of any kind are ever permitted. Students and school staff are not permitted to bring animals to camp. School staff arriving in vehicles will park in designated parking areas and designate one vehicle as an emergency vehicle (in addition to Camp Leopold emergency vehicles).

## Field Trip Reservation Packet

South Carolina Waterfowl Association  
Camp Leopold School Year Program  
Wildlife Education Center  
9833 Old River Road Pinewood, SC 29125

Phone: 803-452-6001  
Cell: 803-825-7970 or 803-825-7971  
Fax: 803-452-6032  
E-mail: [campleopold@scwa.org](mailto:campleopold@scwa.org)

Please remove this section from the rest of the packet. This form is used to officially schedule the date(s) of your school's session at Camp Leopold, and will allow us to prepare for your field trip! Please read and fill in the blanks following the bold print. All information is provided on the website [www.wildlifeeducationcenter.org/camp-leopold/](http://www.wildlifeeducationcenter.org/camp-leopold/) (Prices, Classes & Activities, Parent Handbooks, Medical & Permission Forms, Etc.) A 10% deposit must be submitted with this form to officially secure your reservation. This form can be e-mailed, faxed, or mailed to the Camp Leopold Director (see above information).

**Please select your desired trip type:** \_\_\_1 Day \_\_\_2 Day \_\_\_3 Day

Dates of Trip: \_\_\_\_\_ to \_\_\_\_\_

Name of School: \_\_\_\_\_

Your Name: \_\_\_\_\_ Position: \_\_\_\_\_

School Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Grade of children: \_\_\_\_\_

Estimated arrival time: \_\_\_\_\_ Day: \_\_\_\_\_

Estimated departure time: \_\_\_\_\_ Day: \_\_\_\_\_

Will you be arriving by bus? If no, how? \_\_\_\_\_

If your bus drivers need lodging and/or meals, these must be booked in advance.

Do you need bus driver lodging? If so; how many? \_\_\_ If yes, their cost will be the same as the chaperones.

### Estimated Number of Students:

Minimum: \_\_\_\_\_

Maximum: \_\_\_\_\_

Minimum number of chaperones: \_\_\_\_\_ Minimum Number of Educators: \_\_\_\_\_

- Price list for 1 day Program - \$40 per student, \$20 per chaperone, educators free
- Price list for 2 Day program - \$110 per student, \$55 per chaperone, educators free
- Price list for 2.5 day Program - \$160 per student, \$80 per chaperone, educators free

**\*Please be as accurate as possible, the minimum amount billed will reflect the numbers above.**



In depth class descriptions and standards can be found on our website, [www.wildlifefoodcenter.org](http://www.wildlifefoodcenter.org) under the "Camp Leopold" tab.

### **Class Options:**

Camp Leopold prefers to have no more than 20 students per lesson group, but will accommodate lesson groups of up to 25 students.

Each group must have at least 1 chaperone per group and no more than 4 chaperones.

Based on the above information, my students will be divided into \_\_\_\_ groups.

**Daytime Classes** - For 1 Day Programs, please check 3 choices. For 2 Day Programs, please check 5 choices. For 3 Day Programs, please check 9 choices.

- |  |   |
|--|---|
| <input type="radio"/> Scavenger Hunt         | <input type="radio"/> Their Blood Runs Cold                     |
| <input type="radio"/> Wetlands or Badlands   | <input type="radio"/> Field Chemistry                           |
| <input type="radio"/> Canoe Trip             | <input type="radio"/> Human Impact at Camp Leopold              |
| <input type="radio"/> A Waterfowl Adventure  | <input type="radio"/> Track Casting                             |
| <input type="radio"/> Creatures of the Wood  | <input type="radio"/> Forest Ecology                            |
| <input type="radio"/> The Scarecrow and Plow | <input type="radio"/> Birding 101                               |
| <input type="radio"/> Team Challenge         | <input type="radio"/> A Look into The Wild World: Trail Cameras |
| <input type="radio"/> Spineless Wonders      | <input type="radio"/> Batty for Bats Introduction (Part 1/2)    |

**Evening Classes** – Not applicable for 1 Day Programs. For 2 Day Programs, please check 2 choices. For 3 Day Programs, please check 4 choices.

- |  |  |
|--|--|
| <input type="radio"/> Environmental Hearing          | <input type="radio"/> Spineless Wonders at Night         |
| <input type="radio"/> Night Walk, The Final Frontier | <input type="radio"/> Their Blood Runs Cold at Night     |
| <input type="radio"/> Campfire                       | <input type="radio"/> Human Impact at Night              |
| <input type="radio"/> Celestial Navigation           | <input type="radio"/> Batty for Bats Activity (Part 2/2) |

1. Our school \_\_\_\_\_ (School's Name) will be attending a \_\_\_\_ Day Program at Camp Leopold.
2. Our school has chosen \_\_\_\_\_ (session date(s)).
3. A 10% nonrefundable deposit is required with the submission of this form to officially book your school's date. Please note that a session cannot be guaranteed without this completed form and a deposit.
4. Our balance will be due 2 weeks prior to arrival at Camp Leopold. I understand my invoice will be received via email after the submission of this document.

We agree...

- To respect Camp Leopold facilities.
- To drive and park our vehicles in designated areas only.
- To have at least one representative of the school onsite at all times.
- To have one or more adult leaders supervise the students at all times. At least one adult over 21 stay in each sleeping area to supervise the students.
- To comply with the zero tolerance policy for drugs, alcohol, and tobacco use or possession on Camp Leopold Property.
- To send a copy of each student's medical forms to the Camp Director 2 weeks prior to the event date.
- A final and guaranteed number must be received in writing from the schools 2 weeks prior to the trip. This number will be used to prepare food, lodging, and staffing for your trip. The group understands and agrees the final bill will be the larger of the following: minimum student/chaperones numbers or the actual number of students/chaperones who will attend the trip. Account is subject to a 6% finance charge if balance is not paid within 30 days following the trip.
- If a school group cancels within 30 days prior to the experience the school will be responsible for 70% of the total contracted minimum number for said trip.

Educators' Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Administrators' Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This is a legally binding contract.

Feel free to contact the Camp Leopold Director with any questions or concerns!

Thank you,

Tancey Cullum  
 Camp Leopold Director of Operations  
 Email: [campleopold@scwa.org](mailto:campleopold@scwa.org)

Cell: 803-825-7970  
 Fax 803-452-6032

